

Request for Proposals: Impact and business model Assessment (NGO/ Small Funder)

Background

Wellspring Philanthropic Fund is seeking a strategic consultant to conduct an assessment of the impact and business model of its partner organization, The Nexus Fund.

Wellspring is a private foundation with a mission to effectively and strategically improve the realization of human rights and social and economic justice for all people. Wellspring is supported by donors who share a common belief in and respect for the inherent worth and dignity of every persons and that social institutions and structures should promote the full realization of human rights and human potential and should be accountable to these ends.

In 2012 Wellspring began its partnership with the Nexus Fund to strengthen the global community's capacity to prevent mass atrocities (large-scale, deliberate attacks against civilians) through identifying and funding local efforts in areas where there are significant risks of mass violence but still an opportunity for prevention. Nexus's organizational model includes providing direct (micro grants) and indirect (capacity building) support to empower local civil society around the world to play an active, effective role in preventing mass atrocities in their own communities and countries, as part of broader efforts internationally. The work has been channeled through three core streams of work: Capacity Building; Coordination; and Small Grants

Now, Wellspring and The Nexus Fund (Nexus) are seeking a consultant to (1) conduct an impact assessment of its body of work on atrocity prevention and (2) understand the unique value added of the current organizational model within atrocity prevention field.

Timeline: Applications must be received by **September 21, 2018**. We expect work to begin no later than **October 1, 2018**, and all work to be completed by **January 7th, 2019**

Deliverables: The successful candidate will be responsible for:

- Creating a time-bound work plan
- Maintaining strong communication and touch points with the clients at the start, middle and end of the project
- Conducting key informant interviews made up of internal and external stakeholders in multiple time-zones
- Engaging in desk-research of provided documentation
- Conducting a mid-point client presentation/workshop to review findings
- Producing and presenting a final report (10-20 pages, with executive summary)

Qualifications

- Excellent analytic abilities and impartiality;
- Experience working with/within organizations in the peace and security sector; knowledge of the issue area of mass atrocity prevention and response

- Knowledge of local capacity building preferred
- Prior experience with grantmaking preferred
- Strong evaluation experience and facilitation skills;
- Excellent English oral and written communications skills;
- Initiative, resourcefulness, and flexibility—ability to work independently with minimal supervision; and
- Ability to handle confidential information with complete discretion.

ABOUT WELLSPRING PHILANTHROPIC FUND

Wellspring Philanthropic Fund is a private grantmaking foundation dedicated to advancing the realization of human rights and social and economic justice for all people. Wellspring has offices in New York, NY, and Washington, DC.

Wellspring’s work is rooted in respect for the dignity and worth of every human being and is informed by the following beliefs:

- Social institutions and structures should promote the full realization of human rights and human potential, and should be accountable to these ends.
- The rights of all people are advanced when the rights of the most marginalized and vulnerable peoples are protected.
- Social justice movements should employ means that are consistent with their ideals and should give agency to the people whose interests they seek to advance.
- As responsible stewards, we must strive to maximize the impact of our charitable investments.

As a private foundation, Wellspring’s key functions are to conduct research and education tailored to our mission; manage a grantmaking portfolio of various programs, administer grants and monitoring grantee performance; and work to promote the effectiveness of programs that receive donor funding.

Wellspring Philanthropic Fund hires, promotes and retains consultants based on their professional qualifications, demonstrated abilities and work performance, as well as on the degree to which these qualities are required in the consultancy position made available by the foundation’s service needs and business requirements. Wellspring welcomes candidates with diverse experience backgrounds and strongly encourages people of color and persons with disabilities to apply.

All personnel decisions, including but not limited to recruitment, hiring, compensation, assignment, training, promotion, discipline and discharge, are made without discrimination based on race, color, religion, national origin, citizenship, ancestry, age, disability, gender identity or expression, genetic predisposition or carrier status, marital or familial status, domestic partner status, veteran or military status, sex, sexual orientation or any other characteristic protected by federal, state, or local law (each a “protected characteristic”). This policy also bans discriminatory harassment. Qualified candidates for consultancy having records of arrest or criminal conviction will be considered.

How to apply

Please email rfp011@wpfund.org by **September 21st** with the following documents:

- Cover letter describing how your skills and experiences could meet the needs of this project;
- Project proposal outlining how you might approach this project to deliver the specified outputs, including a project budget (2-3 pages maximum);
- Current resume with contact information for three professional references; and
- Writing sample: Previous impact assessment/ organizational development study (5-page maximum).