

# Reproductive Health and Women's Rights Collaborative

## Senior Program Officer Vacancy Announcement

### About the Reproductive Health and Women's Rights Collaborative

We envision a nation in which each woman, no matter her zip code or income level, has the knowledge, resources, and power to shape her own life. To us, that means building a world where reproductive health care is centered around a woman's needs, including access to contraception and abortion that is safe, legal, and stigma-free.

Women are standing up and activating collective power like never before. Advances in technology mean health care can be centered around women in new ways. At the same time, this is a moment of tremendous challenge for women and reproductive health and rights in the United States. Changes at the national and state levels are making it alarmingly difficult for women to access the health care they want, need, and deserve. Over the next few years, we expect to see further restrictions on abortion access and potential cuts to the Affordable Care Act that would limit contraceptive access for millions of women, and a direct challenge to *Roe v. Wade* is likely.

The Reproductive Health and Women's Rights (RHWR) Collaborative is a newly launched donor collaborative that aims to leverage new funding from traditional and new donors who believe now is the time for a rapid and dramatic increase in philanthropic funding focused on women's rights, particularly reproductive health, rights, and justice. Strategic planning to focus the grantmaking is underway and the Collaborative expects to support accelerating access to stigma-free services, supporting activism on these issues, and advancing legal and judicial strategies to protect rights for all women. Programming will be both national and state-based.

### Position Overview

The RHWR Collaborative seeks an experienced reproductive health and women's rights strategist to serve as its first Senior Program Officer (SrPO). As the Collaborative's most senior programmatic role, the SrPO will participate in the design of, and have overall responsibility for, executing a grantmaking program that leverages the enthusiasm and urgency of the Collaborative's funder Advisory Committee. The SrPO will represent the Collaborative in the non-profit and donor communities as well as assume fundamental roles internally, to ensure strategic alignment, programmatic excellence, and the healthy organizational development of the Collaborative.

As a senior leadership role in an exciting start-up (with five years of funding already committed), the Senior Program Officer must have a "pitch-in" attitude. S/he/they will report to the Director and may ultimately manage staff as the Collaborative grows.

The Collaborative is a virtual workplace, housed at Rockefeller Philanthropy Advisors (RPA).

## **Primary Responsibilities**

### ***Strategy Development***

- Together with the Collaborative's Director and funder Advisory Committee, develop and continuously refine a program strategy – including grantmaking, convening, communications, capacity building, etc. – that advances the mission of the Collaborative and the needs of the fields in which it works.
- Work with grantees and others to set benchmarks for, assess progress towards, and revise when necessary the strategic goals set by both the Collaborative and its grantees.

### ***Portfolio Management and Implementation***

- Manage a large portfolio of grants, from solicitation through assessment, analysis, recommendation, monitoring, and evaluation.
- Recommend multiyear grantmaking plans that are flexible, while also ensuring the Collaborative successfully allocates budgeted resources.
- Together with grantees, develop opportunities for convening, capacity building, leveraging, networking, collaboration and other non-grant support.
- Together with the Project Manager and RPA, ensure compliance with grant and reporting requirements.
- Develop and manage the Collaborative's grantmaking budget.

### ***Learning/Research***

- Stay abreast of developments and trends in reproductive health and women's rights, across activist, service, policy, research, and donor spaces.
- Develop principles and practices for analyzing and interpreting external and internal learning, and for sharing learning with the Collaborative's funder Advisory Committee and the field.

### ***Relationship Building/External Representation/Leadership***

- Develop and nurture relationships with nonprofits, donors, practitioners, researchers, government agencies, and other stakeholders to nourish the Collaborative's own learning, foster collaboration, and help shape the fields in which the Collaborative works.
- Represent the Director and the Collaborative's funder Advisory Committee at meetings and conferences, in policymaking environments, with other donors, and in the media.

### ***Donor Relations***

- Work with other members of the team to develop and execute donor education and engagement strategies that keep the funder Advisory Committee informed and able to make strategic decisions about the Collaborative.
- Support the Director and fundraising team as they encourage new institutional and individual donors to join the collaborative.

### ***Organizational Development/Team Building***

- Alongside the Director and growing staff, develop and support an inclusive and welcoming culture that holds itself to high standards of excellence, collaboration, and learning.
- Manage consultants supporting the Collaborative and its grantees; potentially manage program and operations staff as the Collaborative grows.

## Qualifications

- Commitment to women’s rights that centers reproductive health and justice, including the right to abortion.
- 10-12 years’ experience developing creative strategies and leading programming to advance reproductive health and women’s rights in the United States.
- Fluency in and comfort with a wide range of approaches to, strategies for, and organizations advancing reproductive health and women’s rights in the United States – e.g. grassroots and “grasstops,” base-building, litigation and legal advocacy, national and state-based work – and an openness to learning and engaging with new ideas, issues, and strategies.
- Demonstrated experience centering gender, race, and class analyses in program design, grantmaking, and/or advocacy
- Demonstrated experience foregrounding listening and learning, and developing productive relationships with people and organizations with a diversity of life experiences and perspectives.
- Proven ability to effectively prioritize and reprioritize in the face of competing demands and changing external and internal environments.
- Experience in a start-up environment; a “pitch-in” attitude is essential.
- Graduate degree in a relevant field, or a bachelor’s degree and a strong professional trajectory specific to reproductive health and women’s rights.
- Excellent research, writing, and presentation skills; ability to communicate clearly and persuasively with people within and outside the reproductive health and women’s rights fields.
- Ability to travel up to 20% of the time throughout the U.S.
- Skilled at working independently, including knowing how and when to engage with colleagues and managers; experience in remote work settings preferred.
- Interest in management; experience managing program and operations staff preferred.

## Compensation and Benefits

Rockefeller Philanthropy Advisors offers a competitive compensation and benefits package including health coverage, retirement benefits, paid sick leave, vacation, and holidays.

## To Apply

Please submit a cover letter that speaks to the requirements of the Senior Program Officer role along with your resume [RHWRCollaborativeJobs@gmail.com](mailto:RHWRCollaborativeJobs@gmail.com). The deadline for application materials is Friday, May 17, 2019.

*Rockefeller Philanthropy Advisors believes in the inherent value of diversity and equal opportunity, recognizing that a truly diverse workforce will bring a wider array of perspectives, as well as more innovative and effective solutions, to our programs and organization. RPA is an equal employment opportunity employer and provides equal employment opportunities to all employees and applicants for employment without regard to their actual or perceived race, color, creed, religion, religious affiliation, national origin, citizen status, sex, sexual orientation, gender identity, disability, age, genetic predisposition or carrier status, marital status, military or veteran status (including status as a Vietnam-Era or special disabled Veteran), and any other characteristic or status protected under applicable federal, state, and local laws. This policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotions, transfers, terminations, layoffs, leaves of absence, compensation, and training.*