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## **A BOLD AND INDEPENDENT VOICE FOR THE RIGHTS OF WOMEN AND GIRLS**

February 2019

### **Senior Program Officer, Grantmaking and International Partnerships International Women's Health Coalition (IWHC)**

Accounts to: Director of Grantmaking and International Partnerships  
Based in: New York, NY

IWHC seeks a creative grantmaker, strategic thinker and strong writer. The ideal candidate will have experience working with women's rights organizations on sexual and reproductive health and rights in the Global South.

#### **IWHC'S VISION**

The International Women's Health Coalition (IWHC) recognizes that women's and girls' human rights, health and equality are essential to social, environmental, and economic justice for all.

We envision a world in which all women and girls can exercise their human rights to:

- access the information, resources, and services they need to enhance and protect their health and achieve their full potential;
- make informed decisions about their sexuality, relationships, pregnancy, child-bearing, and marriage and all other matters related to their sexual and reproductive health and rights, free of discrimination, coercion, and violence; and
- participate in and assume leadership of civil society movements to advance sexual and reproductive health and rights.

#### **IWHC'S MISSION**

IWHC advances the sexual and reproductive health and rights of women and young people, particularly adolescent girls, in Africa, Asia, Latin America, and the Middle East. IWHC furthers this agenda by supporting and strengthening leaders and organizations working at the community, national, regional, and global levels, and by advocating for international and U.S. policies, programs, and funding.

IWHC builds bridges between local realities and international policy by connecting women and young people in the Global South to key decision-makers. In doing so, IWHC brings local voices to global debates and in turn, makes global processes and policies more understandable and actionable at the local level.

#### **POSITION SUMMARY:**

The Senior Program Officer (SPO) works with the Director of Grantmaking and International Partnerships, as part of the overall IWHC Program team, to design and implement IWHC's trust-based grantmaking and partnership program. As such, the SPO will guide and manage a portfolio of grants to advance sexual and reproductive health and rights from a feminist perspective, with a particular focus on Africa. The SPO will also provide strategic direction to and oversee

IWHC's overall technical assistance and capacity building efforts for grantee partners in Latin America, Africa, the Middle East, Asia and Eastern Europe. IWHC values teamwork and engages staff across functions; the SPO will therefore be expected to contribute to IWHC's overall programmatic and organizational development, including external communications and interactions with donors.

## **DUTIES & RESPONSIBILITIES:**

### **Contribute significantly to design and implementation of IWHC's trust-based grantmaking and international partnership program:**

- Identify and support women's organizations advancing sexual and reproductive health and rights through advocacy, public education, and action research in the Global South, with a focus on Africa.
- Guide and manage portfolio of grants, including monitoring progress and creatively assessing the impact and quality of IWHC's trust-based grantmaking program.
- Lead and manage IWHC's technical assistance and capacity building program for grantee partners, with particular attention to monitoring and evaluation, strategic planning, program development, communications and fundraising.
- Continually assess and analyze policy developments in sexual and reproductive health and rights, gender equality, movement building, and women's rights in IWHC's priority countries.

### **Contribute to IWHC's mission to promote and protect the sexual and reproductive rights and health of women and young people, particularly adolescent girls, and the overall development and strengthening of the organization:**

- As a member of the Grantmaking and International Partnerships Team, participate in IWHC's strategic thinking and planning for development of program directions and initiatives.
- Work with communications staff to ensure synergy of grantmaking and international partnerships and communications efforts; identify and pursue writing and media opportunities (e.g. blogs, letters to the editor and op-eds).
- Represent IWHC, including our trust-based grantmaking model, at regional or global meetings; initiate and participate in alliances and coalitions.
- Work with development staff, engage with donors, contribute to proposals, and support fundraising efforts, including education and briefing events, as needed.
- Work with Learning, Monitoring and Evaluation team and IWHC partners and other colleagues to document and assess successful sexual and reproductive health and rights advocacy and program work.
- Serve on various cross-functional teams, ensuring harmonization of goals and priorities, and effective collaboration across regions and departments.
- Contribute to the preparation of institutional documents and publications as needed.
- Other duties as assigned.

## **CANDIDATE PROFILE**

- BA required, Master's degree or equivalent strongly preferred.
- At least eight years work experience in sexual and reproductive rights and health, women's rights, gender or feminist movement building and at least five years working in or with organizations based in the Global South.
- Grantmaking experience required.

- Exceptional writing and verbal communication skills.
- Demonstrated leadership ability, sound political judgment, tact and excellent interpersonal and relational skills; proven ability to work cross-culturally.
- Experience supporting organizations with institutional strengthening (e.g., strategic planning, budgeting, monitoring and evaluation, and staffing).
- Demonstrated commitment to intersectional feminism, gender, human rights and diversity, equity and inclusion that drive the mission of IWHC.
- Willingness and ability to travel internationally one-third of the time.
- Fluency in English and a high degree of proficiency in French required; Spanish, Portuguese, Arabic or other language welcomed.
- Excellent computer skills, including proficiency with Microsoft Office (particularly Word, Excel, and Outlook).

**COMPENSATION:** Highly competitive salary and excellent benefits, including generous vacation time, and no contribution for employee-only medical, dental, and vision coverage, among others.

**APPLICATION DEADLINE:** March 15, 2019 (applications will be accepted and reviewed on a rolling basis)

**DESIRED START DATE:** As soon as possible.

**TO APPLY:** Submit cover letter and resume to Liisa Sweet-Korpivaara at [recruitment@iwhc.org](mailto:recruitment@iwhc.org), or fax to (212) 979-9009.

**We cannot respond to all inquiries—only candidates for consideration will be contacted. Regrettably we will not accept phone calls.**

**IWHC is an equal opportunity employer. IWHC values the dynamism and perspective that staff diversity brings to the work and culture of the office. We encourage applicants from diverse backgrounds to consider joining us. IWHC does not discriminate against any employee or applicant for employment on the individual's race, ethnicity, religion, age, national origin, gender, sexual orientation, gender identity, marital status, HIV status or disability. This policy applies to all of IWHC's activities including, but not limited to, recruitment, hiring, compensation, assignment, training, promotion, discipline and discharge. We are committed to seeking qualified candidates who contribute to the diversity of the working environment.**