



Job Description: Director, North America

LOCATION: NEW YORK OFFICE

REPORTING TO: MANAGING DIRECTOR, DEVELOPMENT AND PARTNERSHIPS

FULL TIME – 40 HOURS PER WEEK

START DATE: EARLY APRIL 2020

About the Freedom Fund

The Freedom Fund (www.freedomfund.org) is a leader in the global movement to end slavery. It:

- **invests** in those countries and sectors with the greatest incidence of slavery.
- **analyses** which interventions work best, and **shares** that knowledge.
- **brings** together a community of activists committed to ending slavery and empowered by the knowledge of how best to do so.
- **generates** funding by demonstrating how effective interventions can protect those at risk of being enslaved and free those in slavery.

The Freedom Fund now has programs in India, Ethiopia, Thailand, Nepal and Myanmar. It currently supports and funds over 140 partners around the world.

About the position

This is an exciting and demanding role for an outstanding individual. Reporting to the Managing Director, Development and Partnerships and working as part of the Freedom Fund's Senior Management Team, the successful candidate will be based in the New York office and support the organization in achieving its ambitious target of raising \$200m by 2025. The post holder will represent the Freedom Fund globally but with a particular focus on the U.S. and Canada. They will lead the Freedom Fund's engagement with anti-slavery organizations, donors, corporates, policymakers and other relevant actors and will work closely with our development team (largely based in London) to deliver on international fundraising priorities. The successful candidate will effectively communicate the organization's work and impact to the media and other influencers and will manage a small but high-performing team in the New York office.

Responsibilities

Fundraising

- Actively support and collaborate with the Managing Director, Development and Partnerships and team to surpass Freedom Fund's target of raising \$200m by 2025.

- Engage and build relationships with current and future donors in collaboration with Managing Director, Development and Partnerships and CEO.

External Engagement and Communications

- Represent the Freedom Fund in key forums and to key audiences and partners with a particular focus on North America, and globally as required.
- Engage with the Freedom Fund's Board members and Council of Advocates.
- Actively engage with and build relationships with anti-slavery organizations, donors, corporates, policymakers and other relevant actors.
- Build and maintain key relationships with government actors.
- Ensure that the Freedom Fund participates in relevant conferences, convenings, meetings and other discussions relevant to our mission.
- Develop relationships with relevant media outlets, and communicate the Freedom Fund's work and impact to the media and other influencers.

Strategic Leadership, Governance and Operational Management

- Work with Senior Management Team colleagues to develop and deliver on strategic plans for the organisation.
- Develop and deliver on operational plans and participate in the organisational budgeting process.
- Engage with Board members and support the Managing Director, Development and Partnerships to report back at quarterly Board meetings.
- Manage two staff (Operations Manager and Communications Manager) and office in NYC.
- Ensure there is a close and effective working relationship with all other Freedom Fund departments.

Qualifications and experience

Essential

- Proven fundraising expertise, with enthusiasm for the Fund's mission to raise significant funding for its anti-slavery work.
- Ability to clearly and powerfully articulate and communicate the Fund's mission and work.
- Senior NGO, government or corporate management experience.
- At least eight years human rights or development or international policy experience.
- Business-oriented with a market-based, metrics-driven approach to funding and organizational management.
- Ability to lead and manage organizational change.
- Entitled to work in the U.S. without work permit sponsorship from the Freedom Fund.

Desirable

- Advanced degree.
- Experience in the anti-slavery sector.

Personal attributes

Essential

- Strong commitment to the Freedom Fund's vision, mission, values and goals, with a passion for human rights issues.
- Impactful storyteller and communicator across various mediums.

- Commitment to excellence and a relentless pursuit of results with an exceptional work ethic, strong organizational skills and a can-do attitude.
- Strong critical thinking skills, ability to problem solve and resourcefulness.
- Entrepreneurial and driven individual with exceptional attention to detail.
- Willingness to work as part of a team in a cooperative and supportive way.
- Ability to build partnerships with a wide range of individuals from diverse backgrounds.
- Comfortable planning and delivering multiple activities under pressure to strict deadlines and high levels of precision.
- Willingness and ability to travel (estimated 30-40% of time)

Compensation

- \$100-120k
- 5% non-contributory pension scheme
- Competitive healthcare and benefits package
- 25 days holiday per year, plus public holidays

Application procedure

Applications should be submitted in English and include a CV, cover letter (maximum one page) and contact details of two professional referees, one of which must be the applicant's current / most recent line manager or current / most recent Head of HR.

Please send applications by email in PDF format to jobs@freedomfund.org, including 'Director, North America' in the subject line before **midnight EST on Sunday 16 February 2020**.

Please note that only candidates selected for further consideration will be contacted. No phone calls please. **No agencies please.**

The Freedom Fund is an Equal Opportunity Employer and encourages candidates of all backgrounds to apply for this position. Applicants must be eligible to work in the USA.

The Freedom Fund is committed to the importance of meaningful survivor inclusion and leadership. As such, particular consideration will be given to applicants with lived experience of trafficking and/or forms of modern slavery.