

HRFN Conference - Hotel Room Reservation Instructions

HRFN has discounted rooms at two hotels in Oaxaca: the City Centro and Quinta Real. Festival activities will take place at both venues. Accessible transportation will be available between sites for all Festival proceedings.

See below for information on how to make a reservation. **Please note there are a limited number of rooms.** After these have been reserved, HRFN will not be able to assist with any room reservations.

Instructions - Reserving a Room at the City Centro Hotel

There are two ways to make a reservation at City Centro Hotel: email or the City Centro website. Please note that if you arrive before 28 November or want to stay later than 4 December, you will have to email your request.

Room Rates: These do not include tax and fees

Single room: \$ 3,165 MX / \$158 USD
 Double room: \$ 3,332 MX / \$168 USD

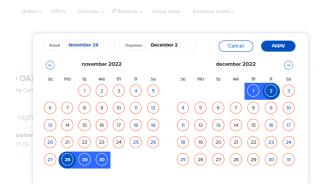
Please select one of the following ways to make your reservation:

1. Email:

- a. Email: ccoax.ventas@cityexpress.com.mx
- b. Write that you are part of the HRFN event and include the HRFN discount code: HUMANUS
- c. Include your arrival and departure dates

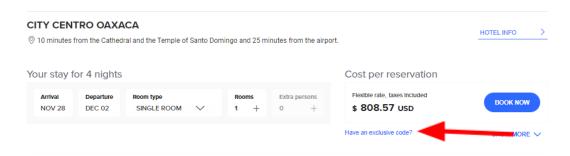
2. City Centro website:

- a. URL: https://www.cityexpress.com/en/reservacion/hotel/CCOAX
- b. Enter your arrival and departure dates and click "Apply" in the top right corner.

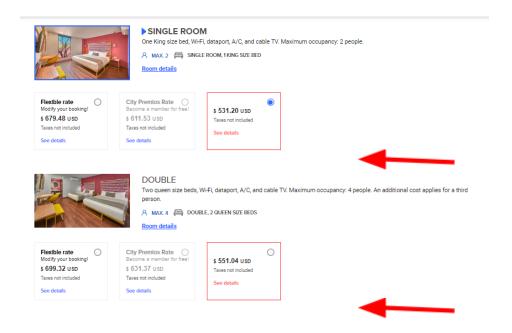




- 3. On the following screen click "Have an exclusive code."
 - a. If you are in Mexico enter the code "HUMAN"
 - b. If you are outside of Mexico enter the code "HUMANUS"



4. Select the room you would like. The rooms with a discount have a red outline.



5. Continue with the reservation process. You will need to enter your personal details and payment method. When the process is complete, you will receive an email confirmation.

Reserving a room at the Quinta Real

To make a reservation at the Quinta Real please email or call:

Luis Alfredo Ramírez

Email: lramirez@quintareal.com
Phone: 951-501-61-00 Ext. 322

Business Hours: Monday - Friday 9:00am to 2:00pm and 4:00pm to 7:00pm, Saturday, 9:00am a 2:00pm.

Room Rates: These do not include service fees.

Information about room types is available on the Quinta Real website.

- Superior \$4,879 MX / \$243 USD
- Gran Classe \$5,593 MX / \$278 USD
- Gobernador \$6,188 MX / \$308 USD

If you are inquiring about a room via email, your message must include the following information. You can copy and paste the list into your email to ensure it's all included.

- Say that you are part of the HRFN conference
- First Name:
- Last Name:
- Arrival Date:
- Departure Date:
- Number of guests staying in the room:
- Bed preference (king bed or two queens): (Please note the hotel can not guarantee two beds in any room, and depending on availability may substitute a king instead.)
- Room type preference (Superior, Gran Classe, or Gobernador):